



Oakville Rangers Hockey

PURPOSE

It is the purpose of this policy manual to provide assistance and direction to the parents and players of the Oakville Rangers. The Town Rep program is to allow for the development of a hockey player to play at the highest level of competition at the caliber most suited to the individual hockey player’s abilities and desires.

Our GOAL is to build the best Rep Hockey environment for all the players, coaches, officials and parents!

Overview of the Goals and Objectives

A Development System to promote:

Hockey Skills (teaching the game)

Life Skills (community responsibility, leadership, teamwork, good character)

Social Skills (self esteem, communication, planning, prioritizing, fair treatment of others)

Work Ethic

On Ice and Off ice development

A Team first vs. Player first environment

Level	Description
AAA	Chasing Excellence
AA	Development League
A	Development League
AE	Challenge and Experience

Registration:

All players must be properly registered with the MOHA before signing a Letter of Commitment with team.

Proof of Age and Residence: All new players must submit proof of age with registration. Players moving from outside of Oakville must provide a residency transfer as per OHF regulations. Players from the LOR must provide a permit to skate and release to be eligible to try out for AAA Town Rep team. Players from outside of the LOR must present an AAA waiver to tryout at the AAA level only. All must register with the MOHA

AAA waiver and import player for AAA teams must be in the top third of team. This will be determined by the MOHA Head Coach and members of the Town Rep committee.

Tryout Fees:

\$10.00 per session

Tryout Information: Posted on the MOHA web site March 2010.

Tryouts begin April 12, 2010

Selection of Players:

Players are to compete at the appropriate level of competition to maximize their development as players and individuals.

Tryouts will be held in the spring for AAA,AA,A, AE. The AAA/AA and A/AE tryouts will be held together. After the last date of team tryout the players selected will be offered cards/letter of commitment. ALL players MUST be registered with the MOHA prior to signing. **Players refusing to sign with team will be NOT be signed to any another Rep Card in Oakville.**

The AE coaches will select up to 15 players, two of which will be goalies. Players selected at this time will be offered cards/letter of commitment. The AE team will select their final two players at the August tryouts.

Tyke teams and Novice A will have tryouts in August and will be selected by Town Rep Committee. A coach for these teams will be selected after tryouts. Midget AAA tryouts will be conducted in August.

Bantam, Minor Midget and Midget rep teams may select the maximum number of players as per OHF regulations.

Coaches for the AAA/AA/A/AE will work together in the evaluation and selection process. Evaluation process of current players would begin once coaches for 2010/11 are announced. Evaluation would include watching current player play/practice prior to end of season from each of the levels and house league. Feedback from present coaches. If applicable performance as an AP.

Players must attend tryouts to be eligible to be rostered. Absences for extenuating circumstances (i.e. illness, injury) can be permitted at the discretion of the coach and Town Rep Committee. Coach may hold open a spot for fall tryout/training camp.

Efforts should be made to ensure that returning players and new players are not clearly separated by either jersey or uniform.

There will be no parents assisting during the tryout process. The Town Rep Committee and Head Coach will be available to the teams. Coaches are encouraged to have independent evaluators to help select the team.

Imports:

No imports at AA.A, AE levels. Exception Midget AA/A with Town Rep Committee Approval

Import players will only be considered based on the following conditions:

1. Team standings. If the team finishes in the bottom half of the SCTA standings the previous year
2. Player movement: If two or more of the top five players, as ranked by the coaching staff, on the previous year's team leaves MOHA.

If any of the above conditions exist with a team then MOHA/Town Rep Committee will then consider allowing import players to be carded to that team. . MOHA will allow up to three imports. Any team wishing to maximize the five import rule as per LOR regulation must be granted permission by the Town Rep committee.

Underage Players:

Players on all rep teams must play within their own age group. In exceptional circumstances, an underage player may tryout if he or she is among the top 3 players as determined by the Town Rep Committee. This applies to AAA only from Peewee level and up. All requests need to be submitted in writing to the VP Town Rep. No team will be allowed to have more than one under aged player on its roster. All decisions are final are not appealable.

Releasing/Reassignment of players at Tryouts:

After the first tryout session numbers will be posted for players to return to next tryout session. After the last tryout coaches will meet with players who have been released. Coaches shall select players based on the individual player's ability.

The Town Rep committee shall be available to assist at all tryouts.

Player Movement:

Teams will have to November 15 of the current year to adjust their rosters and must be communicated to the VP Rep. Adjustments after this date need the approval of Town Rep Committee.

Player who quits a Ranger team:

Any player who quits a Rep team shall be ineligible for another Rep team. Player forfeits any fees paid to the team and the MOHA.

Affiliation of Players:

Every Ranger team must submit an affiliation list by September 15th of the current year. An AP cannot be used until roster has been filed with the OMHA. Teams are encouraged to AP from the team below and division/level below. I.e. Bantam AAA could affiliate from Bantam AA and Minor Bantam AAA. Teams may affiliate as per OMHA ruling up to 19 players. Players can only be AP'd to one team. Teams are required to use AP's at their practices and where necessary in any game where there is an injury, illness or suspension. An AP may play in an unlimited amount of games until January 15. After this date an AP may not play with affiliate team more than 4 times. Coaches must communicate with each other when a player is needed for game/practices. A coach may not contact the parent. Coaches are expected to cooperate and support the Affiliation program. The Ranger program fully supports the use of AP's as a part of the development program for the players. The requesting Coach/Manager must clearly identify AP's on the game sheets. Managers are to submit a monthly report of AP's to the VP Town Rep.

Coaches Selection:

All coaches will submit a coaching application prior to deadline date. Coaches will be interviewed for positions. Coaches need to have current coaching certifications to apply.

Coaches at the AAA and AA level to be named by mid January. A/AE coaches by January 31. Tyke and Novice A coaches to be named after August tryouts.

There will not be a limit placed on the number of years a coach can remain with a team, however, continuance for subsequent years shall be reviewed and evaluated annually.

Coaches to name bench staff after completion of tryouts. Exception – non parent staff.

Coaches Selection Committee will consist of at least 5 people who do not have a potential conflict of interest and to include VP Town Rep, Head Coach, Town Rep Ice Scheduler, Mentor, and other independent selection members.

Input will be sought from independent sources including but not limited to: Head Coach, Rep Conveners, VP Rep, Parent Surveys and Town Rep Conveners.

Criteria:

Coaches should have a strong coaching background and experience.

Demonstrate strong hockey knowledge. Have a plan to teach skill development. Attend clinics to upgrade teaching skills.

Feedback from Parent Survey will be a tool to assess team and coach.

Team record will be considered.

Compliance with Oakville Rangers/MOHA policies and procedures will be considered in determining a coach's suitability.

Oakville Rangers Team Wear:

All coaches and players in the Rep division must abide by the dress code. Coaches are to wear shirt tie and Rangers jacket at all games. Players to wear Ranger Melton jacket, dark pants, white shirt and tie to all league, tournament and exhibition games. Use of track suits are optional for dry land training. They may not be worn to league, tournament or exhibition games.

Players will wear jerseys and socks as supplied by the MOHA in all games. Players to wear white helmets and red pants.

Player/Parent Obligations:

When a player signs the letter of commitment/card he/she has signified that they wish to play at a Rep level. All team fees to be paid prior to September 15 of current year. Team may accept post dated cheques. Team rules and coaching philosophy will be given to parents at first team meeting. Ice time should be fair but may not be equal. Parents should feel free to talk to the coaching staff about issues pertaining to the development of their child by requesting a meeting with staff. At no time should a parent question the staff after a game or practice.

Players are expected to attend all practices and games unless injured or ill. Coach to be notified if player cannot attend practice or game.

Minor hockey is for the children. Your dreams should remain your dreams. Let your child make his or her own dreams.

Parents are reminded to support their child and be a role model by showing respect for the game, its officials and the opposition.

Enjoy the season and have fun. Children grow up fast.

Budgets:

Budget Maximum

- Tyke expenses not to exceed **\$25, 000**
- Novice through Atom: expenses not to exceed **\$35,000**
- Minor Pee Wee through Midget: expenses not to exceed **\$40,000**
- Parent levies will be restricted to **\$ 2000** per child. This is over and above MOHA registration fees. "Levies" are defined as all out of pocket expenses that parents contribute to the team expenditures whether through direct assessment, mandatory expenditures on fundraisers etc. It excludes player-specific clothing expenses (e.g. if 4 players on a team need new hockey bags and the team facilitates the purchase for those 4 players, these costs are considered to be over and above the \$2000 maximum). If a team purchases clothing/equipment for the entire team and each player is required to purchase then it is included in the \$2000 maximum.
Note: the \$2000 would result in funds available (for a typical team) for expenditures of \$34,000. Spending in excess of \$34000 would therefore be required to be funded by non-parent sources of funds or sponsorships.
- Teams wishing to exceed the maximums must submit their request to the MOHA Executive for review.
- Where coaches plan special tournaments of significant cost, they will be expected to submit a separate budget for the activity prior to committing to it.
- Assessments are not to be levied on AP's.

Protocol

- Budgets will be assessed for structure when received by the MOHA Treasurer.
- Teams will provide four post-dated cheques to the Treasurer by October 1. Cheques are for the MOHA team assessment which will be communicated to coaches once approved by the Board of Directors. Cheques are to be dated Oct 1, Nov 1, Dec 1 and Jan 1.

Financial Reviews

- Team Financials will be reviewed for compliance with the expectations in this document and for validity of expenses. When asked, coaches will be expected to make their receipts available to the Treasurer.
- Penalties for inappropriate practices may include meeting with the Discipline Committee regarding suspension, loss of ice, loss of team.

Fundraising

- Parent participation in / support of fundraising activities is expected.
- Details of all fundraising activities generating revenue of over \$5,000 to be provided to the Treasurer for review prior to the event. Details include a description of the activity and the costs associated with the event.

Bank Accounts:

- MOHA has agreement with RBC for each Town Rep team to have a bank account. Coaches are to open the accounts prior to the start of season and are to close the accounts by June 30 at the end of the season.
- All banking will be done at the Royal Bank, Speers Rd, Oakville. The signing officers will be manager, team treasurer and one parent.

Expense Categories

The objective of having teams prepare budgets using the suggested classifications below is to promote consistency among team practices.

- Tournaments
- Extra Practice Ice
- Play down / Playoff costs
- Guest Instruction / Training
- Exhibition Games (including referees and timekeepers)
- League assessments
- Cresting
- Sponsorship / Team recognition
- Banners
- Practice Jerseys / Socks
- Team Equipment / Supplies
- Travel Permits / Police Checks
- Team Functions
- Player Apparel (costs of new jackets and hockey bags that only some parents will incur each year should be outside of the hockey team budget)
- Coaching Apparel
- Banking Fees
- Miscellaneous (expected to be minimal)

Funds Remaining at Season End

- Funds raised through sponsorships but not fully utilized during the season are to be returned to the Sponsor or provided to charity. Sponsorship funds are not to be given to the parents of the team.
- Funds raised through parent levies but not fully utilized during the season are to be returned to the parents.

Disclosure

- Team budgets and summary-level financial results are to be provided to the parents of the team.
- Preliminary budgets are due to the Treasurer by October 1
- Revised budgets and financial results are due to the Treasurer by December 15.
- Final budgets / financial results are due to the Treasurer by April 30.

Purchase of Extra Ice:

Teams wishing to purchase additional ice must submit ice times to the Town Rep ice scheduler. It should be noted all ice allocated to teams by the ice scheduler must be used. There will be no rescheduling

around private ice bought by teams. Teams to advise the Town Rep Ice Scheduler of purchase of private ice.

Tournaments:

OMHA regulations allow for one preseason, three in season and one post season tournaments. All Minor teams will participate in the Richard Bell Memorial Tournament during the Christmas Break. No tournaments are permitted during playoffs/play downs. Tournaments to be submitted to the Town Rep Ice Scheduler by August 31 for approval.

All teams travelling to tournaments must have an approved roster and travel permit.

M Midget division will be responsible as host billets for the Richard Bell Memorial Tournament December 27-30/2010.

Conflict Resolution/Communication:

If a player/parent requires a meeting to discuss a problem the following steps should be taken. Coaches/parents/players are advised to adhere to the 24 hour rule. A meeting should be arranged with the coach/parent/player via the team manager as a first step. If a resolution cannot be agreed to then parties should contact the VP of Town Rep and MOHA Discipline Chair to get matter resolved.

Dry land:

All teams from M Peewee and up will attend dry land. Teams will be responsible for scheduling of sessions.

Equipment:

Sweaters will be provided to the Ranger teams. Players from Novice AA to Midget AAA will select their numbers. Tyke 1, 2, 3 and Novice A teams will be assigned player numbers 2-19, goalies 1 and 30.

Players will not be permitted on the ice game or practice without full equipment. Players attending practice without neck guard or mouth guard will be asked to leave the ice.

Sponsor bars to be worn on the bottom of jerseys.

Name Bars are optional. If chosen should be arched.

All coaches while on the ice shall wear helmet with chin strap fastened. Coaches who do not follow this policy will be suspended and will attend a discipline meeting.

Game Sheets:

All game sheets from League, Exhibition and Tournament games to be submitted to MOHA office within 48 hours of completion of game.

All suspended players must be listed in the suspension box on game sheet. The player/staff and number of games suspended need to be recorded accurately to defer further suspension to coach and/or player.

All game sheets need to be properly completed and a Head Coach must be listed on game sheets.

Travel:

Team buses are highly recommended for travel to centers that are 150 kilometers or further.

Coaches Expenses (non parents):

Non parent staff members may claim tournament and travel expenses.

Non parent Team staff may claim for one standard accommodation hotel room at actual cost for each pair of staff members where overnight accommodation is required. Receipts to be submitted to Team Treasurer.

Mileage shall be paid at .40 cents a kilometer to games/tournaments up to maximum of \$100 per month. Meal allowance will be provided for overnight trips to sanctioned events at the rate of \$25 per day. Only food and non alcoholic beverages costs will be re-imbursed.

All coaches expenses to be discussed at first team meeting and must have team approval. Coaches expenses to be a separate budget line.

Medical Clearances:

Any player that has been injured and/or been under doctor's care must have written permission from their doctor before they are permitted to participate in games and practices.

Ice Time:

Rep hockey may not always be equal ice time, but every player should have fair ice time. All coaches at all levels of hockey should understand that development of all players is a major consideration and that ice time during games is a major component of player development.

While it is acknowledged that some players may have exemplified an ability to perform well in key situations it is expected that the coaching staff will develop ALL players to be able to perform in key situations. It is expected that in exhibition and games out of reach or well in hand that coaches will allocate ice time equally. The only acceptable reason for a coach to deviate from this is for disciplinary reasons. **this is recommended for divisions Peewee and above

It is expected at younger age groups that coaches allocate ice time equally. The last three minutes of a **playoff game** is at the coach's discretion. The only acceptable reason for a coach to deviate from this would be for disciplinary reasons.

Important Ontario Hockey Federation (OHF) Tryout Rules and Regulations

E43 The Lake Ontario Region (LOR) is an area or geographical subdivision that is made up of the following: GTHL, (Toronto, Mississauga, and Vaughan) and the surrounding OMHA area including Oakville, Brampton, Richmond Hill, Pickering, Ajax and Markham (**Markham Program Regulation E74-76) which is the perimeter.

E49 A player who was registered with an Ontario Minor Hockey Association (OMHA) team in the previous season MUST obtain an LOR Permission to Skate form in order to be able to tryout with a GTHL team for the next season. This form must come from the OMHA centre/AAA Zone with whom the player was registered.

E59 Players in the Lake Ontario Region who are registered at Minor Bantam and up are NOT granted an automatic LOR Permission to Skate form. The Club/Organization that they are registered with can deny such permission, as the player remains a member of such team until he or she is released.

Hockey Schools;

The MOHA does not support or endorse private hockey schools. Parents should not feel pressure to have their children attend any private facility or school in the off- season or prior to any tryout sessions.

